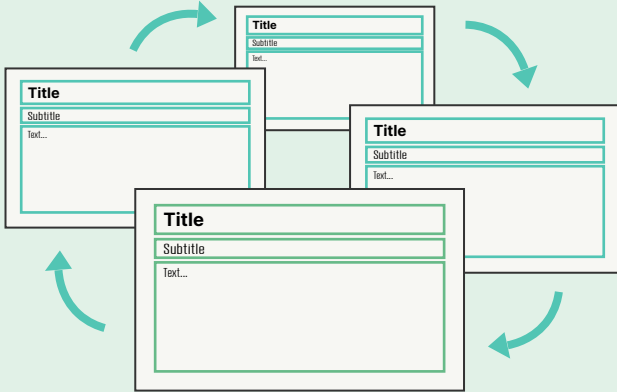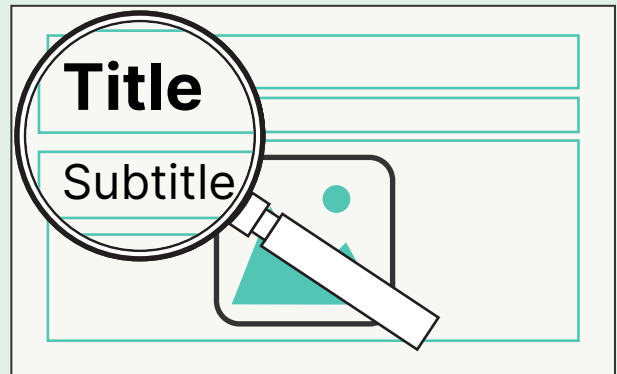# Creating an accessible video presentation
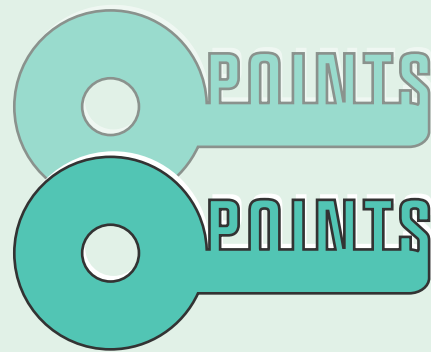
Preparing the content
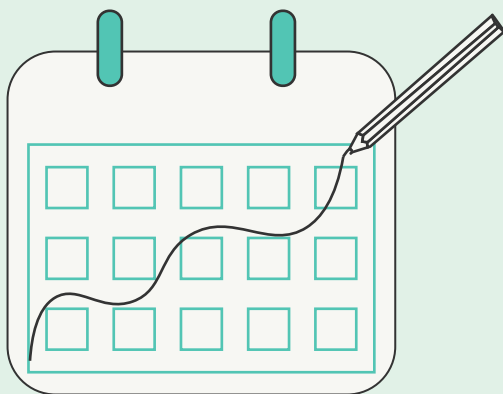
Build a consistent **layout**
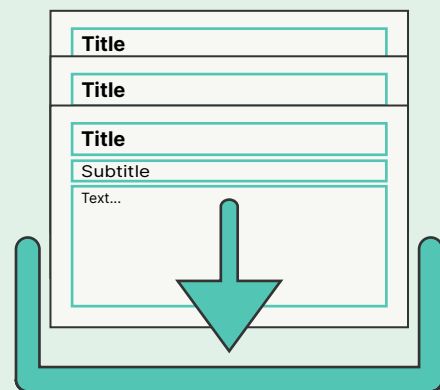
Make sure the **text** is legible

Make use of a standard **colour** palette

Highlight key **points** in bold

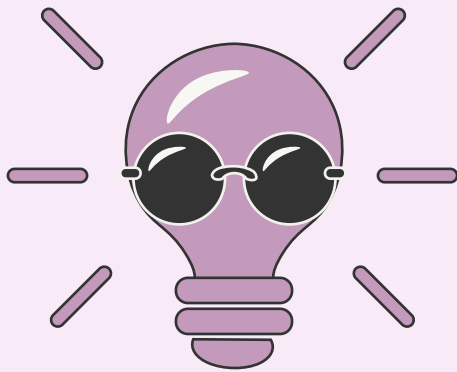Plan the **annotations** in advance

Make **slides** available for download

CBS TEACHING & LEARNING
COPENHAGEN BUSINESS SCHOOL

For more infomation visit
teach.cbs.dk/resources/accessibility
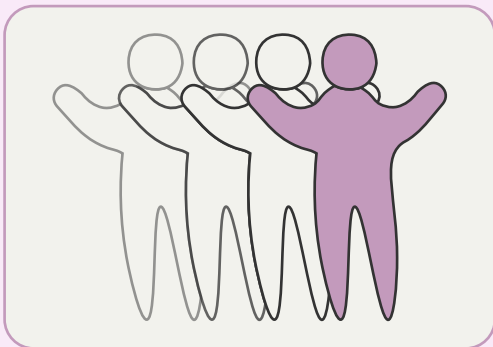
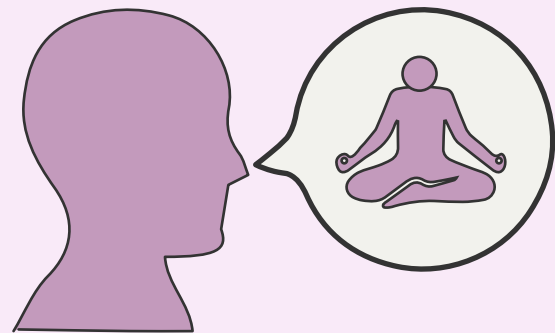# Creating an accessible video presentation

Recording the content

Ensure the room is well-lit and there are no **light** sources behind
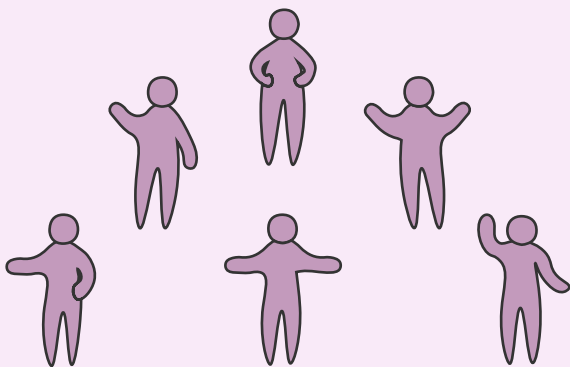
Use a good quality microphone and check **sound** levels.

Choose a neutral **background** and plain-colored clothing. Be aware of the contrast between your

Make sure to **speak** at a calm pace. Use silent pauses instead of "um"-sounds.

Use body **movement**. Use your hands as you speak.

Always provide a transcript and/or **captions**.

CBS **TEACHING & LEARNING**
COPENHAGEN BUSINESS SCHOOL

For more infomation visit
teach.cbs.dk/resources/accessibility